Federal Motor Carrier Safety Administration

DRUG & ALCOHOL
CLEARINGHOUSE

REGISTRATION: CDL DRIVERS

You must complete the registration process before you can respond to employer consent requests or access your driver record in the FMCSA Commercial Driver's License Drug and Alcohol Clearinghouse. The instructions below are for a driver who holds either a commercial driver's license (CDL) or commercial learner's permit (CLP).

Create a Login.gov Account

Accessing the Clearinghouse requires the creation of an account with login.gov, a shared service that offers secure online access to participating government systems, including the Clearinghouse. If you do not have a login.gov account, or would like to create a new one, you will need to follow the steps below.

> During the login.gov registration process, after 15 minutes of inactivity, the current page will clear whatever information is entered into data fields.

1 Visit https://clearinghouse.fmcsa.dot.gov/register and click **Go to login.gov**.

U.S. Department of Transportation
Federal Motor Carrier Safety Administration

If you need further assistance with your login.gov registration, visit https://login.gov/contact.
For other Clearinghouse questions, visit https://clearinghouse.fmcsa.dot.gov/contact.

2 On the login.gov sign in screen, click **Create an account**.

Or, if you already have a login.gov account, enter your email address and password on this screen, click **Sign In** and **go to step 10**.

The FMCSA Drug & Alcohol **Clearinghouse** is using login.gov to allow you to sign in to your account safely and securely.

ℹ **Are you FMCSA or State Driver Licensing Agency personnel?**
FMCSA enforcement and SDLA staff do not need to create a login.gov account to access the Clearinghouse. This includes staff from Departments of Motor Vehicles.

Visit the Government User login

Email address

Password

☐ Show password

Sign In

Don't have an account? Create an account

Sign in with your government employee ID

3 Enter your email address and click **Submit**. This is the email address the Clearinghouse will use to send you notifications about your Clearinghouse account. This email address will also be used to identify you in the Clearinghouse, and cannot be modified.

ℹ **Are you FMCSA or State Driver Licensing Agency personnel?**
FMCSA enforcement and SDLA staff do not need to create a login.gov account to access the Clearinghouse. This includes staff from Departments of Motor Vehicles.

Visit the Government User login

STEP 1 OF 4
Enter your email address

Email address

Submit

Cancel

Security Practices and Privacy Act Statement

🛡 **LOGIN.GOV**

Confirm your email

Thanks for submitting your email address. Please click the link below or copy and paste the entire link into your browser. This link will expire in 24 hours.

Confirm email address

https://secure.login.gov/sign_up/email/confirm?_request_id=10c149dc-b999-44fa-a045-98ec5c5d5f3c&confirmation_token=qypG7-nNNQbu7f9T1y7A

Please do not reply to this message. If you need help, visit www.login.gov/help

About login.gov | Privacy policy

4 Check your email and open the email from **no-reply@login.gov**, with the subject line **Confirm your email**.

Click **Confirm email address**, or copy and paste the link into a web browser.

5 **Create a password**. This password must be at least 12 characters long. If the password you enter is not strong enough, you will not be able to continue. Enter a strong password and click **Continue**.

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✓ You have confirmed your email address

STEP 2 OF 4

Create a strong password

It must be at least 12 characters long and not be a commonly used password. That's it!

☐ Show password

Password

••••••••••••

Password strength: **Great!**

Continue

Password safety tips ➕

‹ Cancel account creation

6 Select an option to secure your account and click **Continue**.

Login.gov requires the completion of a user verification process to ensure the proper person is using those credentials. Follow the instructions for the method you select.

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STEP 3 OF 4

First authentication method setup (1 of 2)

Add a second layer of security so only you can sign in to your account.

You'll only use one authentication method to sign in, but we ask you to set up two. This makes sure you can still sign in if you lose access to one.

Select an option to secure your account:

🔘 **Phone**
Get your security code via text message (SMS) or phone call

◯ **Authentication application**
Set up an authentication application to get your security code without providing a phone number

◯ **Security key**
Use a security key to secure your account

◯ **Government employees**
Use your PIV/CAC card to secure your account

◯ **I don't have any of the above**
You can use backup codes as your only authentication method. We'll give you 10 codes that you'll have to keep in a safe place.
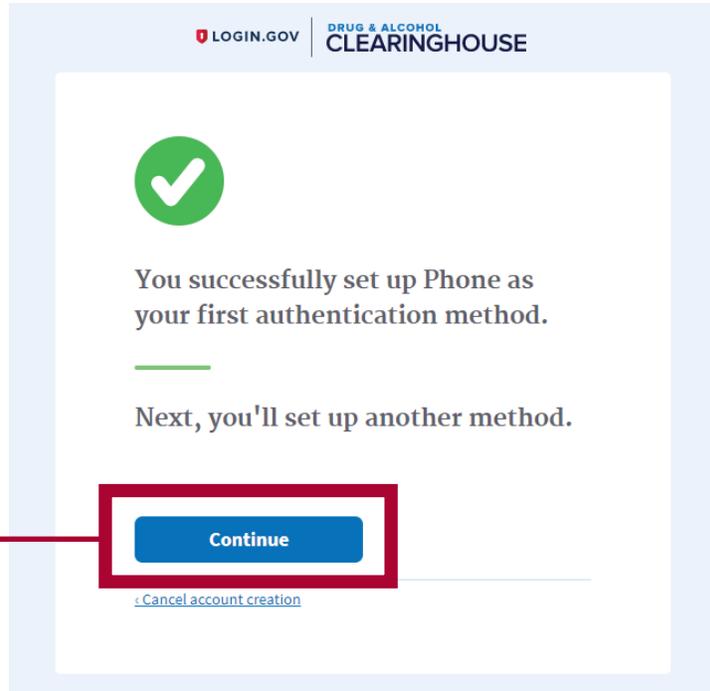
Continue

‹ Cancel account creation

7 Enter your security code and click **Submit.** This code will be provided via the method you selected. The screenshot below illustrates the SMS phone method.

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STEP 3 OF 4

Enter your security code

We sent a security code to **+1 123-456-7890** This code will expire in 10 minutes.

One-time security code

[   ]   **Submit**

↻ Get another code   ☐ Remember this browser

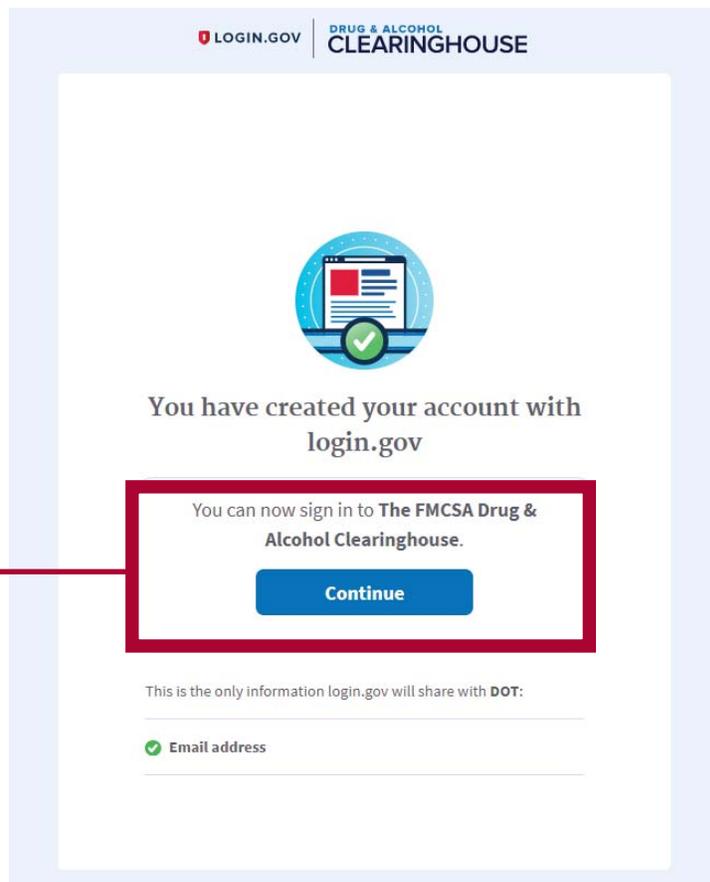Entered the wrong phone number? Use another phone number

‹ Choose another option

8

Once you have completed setting up your first authentication method, you will be prompted to set up a second authentication method. You'll only use one authentication method to sign in, but you will need to set up two methods in case you lose access to one. **Repeat steps 6 and 7 to set up your second method.**

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You successfully set up Phone as your first authentication method.

Next, you'll set up another method.

Continue

‹ Cancel account creation

9

You have created your login.gov account. Click **Continue** to return to the Clearinghouse website and complete your Clearinghouse registration.

LOGIN.GOV | **DRUG & ALCOHOL** CLEARINGHOUSE

You have created your account with login.gov

You can now sign in to **The FMCSA Drug & Alcohol Clearinghouse.**

Continue

This is the only information login.gov will share with **DOT:**

✓ Email address

Register for the Clearinghouse

Once you have a login.gov account, you can complete your registration in the Clearinghouse. Follow the steps below.

10 Select your role (**driver**), and click **Next**.

> If you are a self-employed CDL driver, do not register as a driver. You will need to register as an employer and, when prompted, identify yourself as an owner-operator (that is, an employer who employs himself or herself as a CDL driver, typically a single-driver operation). View the registration instructions for employers
>
> If you are unsure if you are covered by the Clearinghouse rule, see the box labeled "Are you covered by DOT Drug and Alcohol Testing Regulations?" and click **Find out**.

11 Enter your contact information and click **Next.** All fields are required unless otherwise noted. Your email address will be pre-filled with your login.gov username and cannot be modified.

United States Department of Transportation   About DOT | Our Activities | Areas of Focus

FMCSA
Federal Motor Carrier Safety Administration

[Register]   [Login]

DRUG & ALCOHOL CLEARINGHOUSE

FAQ   About   Contact

Do you need help? Download step-by-step instructions for driver registration.
¿Necesita ayuda? Descargue las instrucciones para el registro de conductores.

LOGIN.GOV — ROLE SELECTION — **3** CONTACT INFORMATION — **4** CDL — **5** TERMS & CONDITIONS

3. Contact Information
Enter your contact information below. All fields are required unless otherwise noted.

Name/Phone/Email

First Name

Middle Name (Optional)

Last Name

Phone Number   Type

Alternate Phone Number (Optional)   Type

Email Address (Login.gov Username)
user@company.com

Preferred Contact Method

◉ Email
Receive instant notifications when your information is updated in the Clearinghouse. Selecting this option will help you avoid unnecessary delays in responding to time-sensitive requests.

○ U.S. Mail
Letters will be sent via the United States Postal Service 3-4 business days after your information has been updated. Please allow two weeks for delivery.

Address (Physical)

Street   City

Country   State   ZIP Code
▼   Select a state ▼

Address (Mailing)   ☑ Same as Physical Address

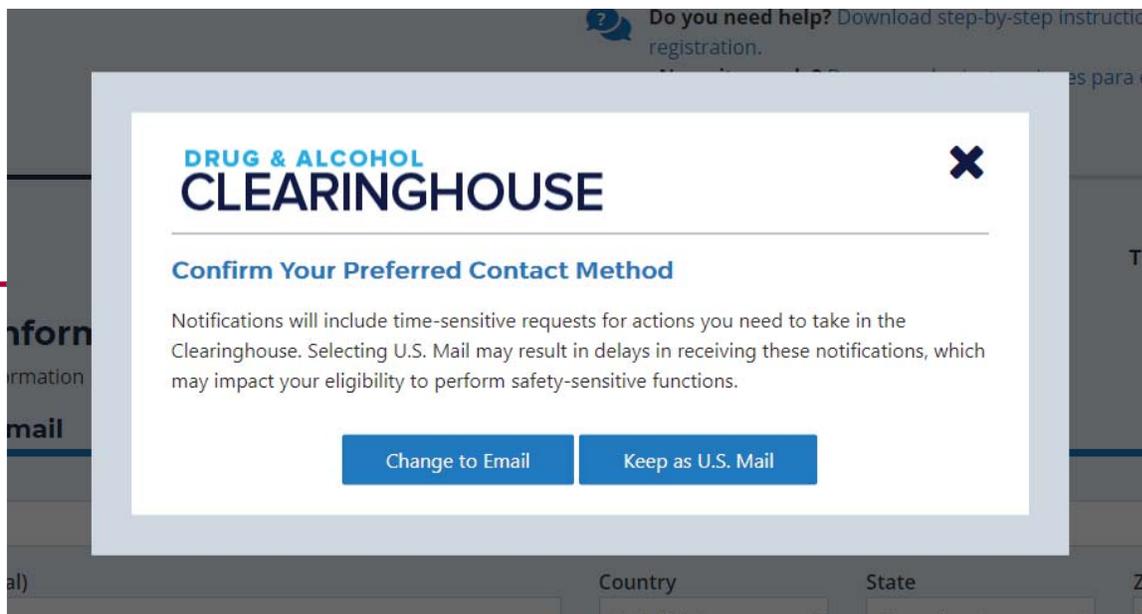[Previous] [Next] Cancel

12 Choose your preferred contact method:

Preferred Contact Method

⦿ **Email**
Receive instant notifications when your information is updated in the Clearinghouse. Selecting this option will help you avoid unnecessary delays in responding to time-sensitive requests.

○ **U.S. Mail**
Letters will be sent via the United States Postal Service 3-4 business days after your information has been updated. Please allow two weeks for delivery.

[Previous] [Next] Cancel

If you select U.S. Mail, you will see a message asking you to confirm this selection. Keep in mind that notifications will include time-sensitive requests for actions you need to take in the Clearinghouse. Selecting U.S. Mail may result in delays in these notifications, which may impact your eligibility to perform safety-sensitive functions. Select either **Change to Email** or **Keep as U.S. Mail.**

Do you need help? Download step-by-step instruction registration.

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Confirm Your Preferred Contact Method

Notifications will include time-sensitive requests for actions you need to take in the Clearinghouse. Selecting U.S. Mail may result in delays in receiving these notifications, which may impact your eligibility to perform safety-sensitive functions.

[Change to Email] [Keep as U.S. Mail]

13 Enter your **current** commercial driver's license (CDL) or commercial learner's permit (CLP) information. Click **Verify.** The Clearinghouse will verify this information against information in the Commercial Driver's License Information System (CDLIS).

14 Once your CDL information is verified, you will not be able to edit it. Click **Next.**

If the Clearinghouse cannot not verify your CDL information, you will be asked to check that you entered it correctly. Make any necessary corrections and click **Verify** again. You will have two chances to enter this information.

If your CDL information cannot be verified, you will need to contact your State Driver Licensing Agency to resolve any potential issues. You may continue with your Clearinghouse registration, but you will not be able to review your driver record or respond to employer consent requests until your CDL information has been verified. You can update this information under "My Profile" in your Dashboard, once your Clearinghouse registration is complete.

To continue and complete your registration, click **Next.**

15 Review the Clearinghouse terms and conditions.

Check the box to confirm that you agree to the terms and conditions and click **I Agree.**

I accept the FMCSA Privacy Policy (see https://www.transportation.gov/dot-website-privacy-policy).

☐ I affirm that all the information provided is true and accept all of the terms above.

[Previous] [I Agree] Cancel

Your Clearinghouse registration is complete.

You will be directed to your Dashboard, a logged-in home page for your Clearinghouse activity. This is where you will come to respond to employer consent requests, review your Clearinghouse record, and make changes to your Clearinghouse account.